

**JULIEN
DUBUQUE
YACHT CLUB**

Constitution and Bylaws



Chartered in 1960

(REVISED December 7, 2019)

JULIEN DUBUQUE YACHT CLUB
P.O. BOX 45
DUBUQUE, IOWA 52004-0045

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(Revised constitution and By-Laws December 7, 2019)

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Paragraph C.

The following order of business shall be observed at all General Meetings, and shall not be departed from except by two-thirds vote.

1. Roll Call.
2. Minutes of previous meeting.
3. Reports of Rear Commodore.
4. Report of Membership Committee.
5. Report of Finance Committee.
6. Report of Special Committee.
7. Report of Nominating Committee.
8. Unfinished business.
9. New Business.
10. Adjournment

CHAPTER 3
Seniority

Section 1.

Paragraph A.

In the absence of both the Commodore and Vice Commodore, the Rear Commodore, chairman of the Membership Committee followed by the chairman of the Finance Committee shall act as Commodore in that order.

ARTICLE I
Seal and Burgee

Section 1:

The Club shall have a Corporate Seal. (see design following Section 2).

Section 2:

The Burgee of the Club shall be a pointed flag, using design incorporated in the seal.



ARTICLE II
Fiscal Year

Section 1

The fiscal year of Julien Dubuque Yacht Club shall be October 1 to September 30.

ARTICLE III
Structure of the Club

Section 1: The officers of the Club shall consist of a Commodore, Vice Commodore and a Rear Commodore. The Rear Commodore shall perform the duties of secretary and treasurer.

Section 2: The Commodore, Vice Commodore and the Rear Commodore shall be flag officers.

**ARTICLE IV
Election of Officers**

Section 1:

Paragraph A.

The election of officers shall take place at the annual meeting held in September. The election shall be by voice vote and the officers hold office for one year following and/or until a successor is elected. Vacancies may be filled at any general or special meeting. Nominations for officers may be made by the nominating committee or from the floor. Rear Commodores must be a member for at least two years prior to being nominated and must be a gold member at time of nomination.

Section 2:

Paragraph B.

An officer, except rear Commodore, may not succeed them self. The Vice Commodore shall be the Commodore-elect and shall succeed the Office of Commodore. If because of some disability the Vice Commodore cannot succeed to the office of commodore the then Commodore may hold office until a successor is elected by a vote of the members at any general of special meeting. After such an election the commodore-elect shall immediately succeed to the office of Commodore.

**ARTICLE V
Duties of Officers**

Section 1:

Duties of the Commodore

Paragraph A.

It shall be the duty of the Commodore to command the club, and to preside at all meetings of the club.

Paragraph B.

The Commodore shall call special meetings at the request of five members, or any two members of a standing committee.

Section 2.

Paragraph A.

Dues will be an annual amount set forth from time to time by a vote of the membership and shall be payable annually by the September Meeting. They are delinquent October 15 and a \$10.00 late payment fee will be assessed. If unpaid by November 15, membership and all rights thereto are forfeited and dropped from membership rolls.

Paragraph B.

For new members only: For the first, second, third party, dues will be fully assessed. For the fourth and fifth party, dues will be one-half assessment.

CHAPTER 2

Meetings

Section 1.

Paragraph A.

Meetings shall take place as provided in Article VI, section 1 of the Constitution.

Paragraph B.

Notice of the four general meetings shall be sent out in writing or by the Rear Commodore ten days before the time of the meeting. Notices for special meetings shall be sent out in writing to all members five days before time of meeting.

ARTICLE XII.

Amendments

Section 1.

Paragraph A.

This Constitution shall be amended as follows: Each proposed amendment must be legibly written, signed by two members of the Club, and submitted to the Rear Commodore of the Club. The Rear Commodore in turn shall submit the proposal to the members at a general meeting for information and suggestion. At the following general meeting the amendment shall be submitted to the membership of the Club for approval or rejection by a simple majority of the members present.

Section 2.

Paragraph A.

There shall be no temporary suspension of any article of the Constitution.

CHAPTER 1

By-Laws

Section 1.

Paragraph A.

Yachtsmen shall be proposed for membership either by application in writing directly to the Membership Committee or their names shall be proposed in writing to the Membership Committee by two or more members of

Paragraph C.

The Commodore shall be, ex-officio, a member of all committees.

Paragraph D.

The Commodore shall have the power of appointment unless otherwise provided in this constitution. It is his responsibility in constitution with the other elected officers to appoint the permanent committees.

Section 2.

Duties of the Vice Commodore

Paragraph A.

It shall be the duty of the Vice commodore to assist the Commodore in the discharge of their duties and in his/her absence, or in case of a vacancy in the office of Commodore for the remainder of the term of office and then shall succeed to the office of Commodore as provided in Article IV, Section 2.

Section 3.

Rear Commodore

Paragraph A.

The Rear Commodore shall have custody of the Club's official stationary, membership cards, burgees,

Paragraph B.

The Rear Commodore shall keep a true record of the proceedings of all meetings of the Club in a book provided for that purpose.

Section 2.
Membership Committee

Paragraph C.

The Rear Commodore shall keep a correct roll of all the members numbered in order of their elections.

Paragraph D.

The Rear Commodore shall keep a correct list of the ownership, name, type of each yacht with marine and citizen band call numbers owned by members of the club.

Paragraph E.

The Rear Commodore shall have custody of documents, records, communications, and other materials connected with the business of the club.

Paragraph F.

The Rear Commodore shall collect and receive all moneys due the club and shall pay all bills contracted by it, keeping a correct account of the same in books provided for that purpose.

Paragraph G.

The Rear Commodore shall make an accurate report at each of the four general meetings concerning the income and expenses of the Club.

Paragraph H.

The Rear Commodore shall keep the funds of the Club in a separate account in a local bank in the name of the Julien Dubuque Yacht Club.

Paragraph A.

The Membership Committee shall pass on all applications for membership in the club.

Paragraph B.

They shall also determine when a member should be dropped from the Club.

Paragraph C.

They shall submit to the Rear Commodore a complete list of new members after each of their meetings called for the purpose of acting on membership.

Paragraph D.

They shall also perform such other duties as may be prescribed to them from time to time by the officers of the Club or by its membership.

Section 3.
Nominating Committee

Paragraph A.

It shall be their duty to nominate officers thirty days prior to the annual meeting.

Paragraph B.

They shall notify the rear Commodore of their nomination, who in turn will notify all members of the Club ten days

Paragraph B.

Such other committees shall be appointed by the Commodore as he/she shall deem necessary as instructed by the Club from regular or special meetings, to properly carry on the business of the club.

Paragraph C.

The executive committee shall be composed of the officers of the club, the past commodore, and the chairperson of the standing committees. The committee shall be empowered to act for the club in the periods between the four general meetings.

Paragraph D.

The nominating committee shall be composed of the immediate past Commodore, the Commodore, and Vice Commodore.

ARTICLE XI

Duties of the Committees

Section 1.

Finance Committee

The Finance Committee shall be advisory to the Vice Commodore. They shall instruct the Rear Commodore in the collection of membership fees and in a general way assist the Rear Commodore in his/her duties. They shall audit the books two weeks prior to the Annual Meeting.

Paragraph I.

The Rear Commodore shall submit his treasurer's books to the financial Committee for audit annually and two weeks prior to the September meeting.

Paragraph J.

The Rear Commodore shall perform such other duties as usually fall to the lot of Secretary and Treasurer.

ARTICLE VI

Meetings

Section 1.

There shall be four general meetings each year; January, March, May, and September. The exact dates will be determined by the officers of the club. The September meeting shall be the annual meeting.

ARTICLE VII

Membership

Section 1.

There shall be five classes of members; Gold Members, Silver Members, Honorary Members, Associate Members and Lifetime Members

Paragraph A.

Gold Members shall be present owners of a Yacht and shall have full membership rights. "Owner" is defined as the legal owner or owners of a Yacht. Each Yacht shall have one vote.

Paragraph B.

Silver Members shall be those persons who currently do not have a vessel defined as a Yacht under Article IX, but currently have a power or sailing vessel 22' or larger in length. Silver Members shall have all membership rights. Each vessel shall have one vote.

Paragraph C.

Honorary Members shall be former members of the Club who no longer own a Yacht, but have maintained an interest in Yachting activities. Such Honorary Members shall have all membership rights. Members shall have one vote per couple.

Paragraph D.

Associate Members shall be those persons who have been recommended to the membership committee by the Executive Committee for Membership and who are nominated by the Membership Committee and approved by a majority of the voting members. Associate Members shall have rights with one vote per couple.

Paragraph E.

Life Members shall be those persons presently holding life membership and others who may be nominated by the Executive Committee and approved by the majority of the voting members at the annual meeting. Dues shall not be paid by said Life Members. Life Members shall have one vote per couple

ARTICLE VIII

Quorum

Paragraph A.

For the transaction of the business of the Club, seven members shall constitute a quorum.

ARTICLE IX

Definition

Paragraph A.

A yacht shall be defined as a power or sailing vessel or combination of power and sailing which has permanently built in bunks for sleeping purpose, head, and galley (containing stove, refrigerator, and sink

ARTICLE X

Committees

Section 1.

Paragraph A.

The appointment of committee shall take place no later than two weeks following the annual meeting held in September.

Committees shall be as follows:

1. Executive Committee (Not an appointment committee)
2. Finance Committee-three members
3. Membership committee-three members
4. Nominating Committee (Not an appointment committee)